

# ***CITY OF JACKSONVILLE***

## ***CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS***

*Year Ending June 30, 2011*

*Submitted to the Citizens of Jacksonville  
and the  
U.S. Department of Housing and Urban Development*

*September 28, 2011*

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## City Officials

Mayor  
**Sammy Phillips**

### Jacksonville City Council

Randy Thomas  
Council Member At-Large

Robert Warden  
Council Member At-Large

Jerome Willingham  
Council Member Ward 1

Jerry Bittner  
Council Member Ward 2

Mike Lazzaro  
Mayor Pro-Tem Ward 3

Fannie K. Coleman  
Council Member Ward 4

City Manager  
**Richard L. Woodruff**

Marcia Wright

Chairperson CDAC Advisory Board

Reginald Goodson

Development Services Director

Lillie R. Gray

Community Development Administrator

Tracy L. Jackson

Community Development Specialist

Jeffrey Walters

Community Development Technician

Stephanie Smith

Administrative Assistant

## **Introduction**

The City of Jacksonville's Community Development Division is pleased to present the comprehensive Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2010 through June 30, 2011.

The CAPER is a summary report that the Community Development Division submits to the U.S. Department of Housing and Urban Development (HUD.) describing the activities of the City's housing and community development programs for fiscal year 2010-2011. The primary purpose of the report is to provide citizens with information on how the City used its Community Development Block Grant (CDBG) funds.

Funding comes to the City's Community Development Division in the form of an annual block grant from HUD. CDBG funds can be used for a variety of activities to provide decent housing and a suitable living environment and to expand economic opportunities. Persons benefitting from these funds primarily must be low and moderate income.

In FY 2010-2011 the City received \$570,114 in CDBG funds and \$87,146 in Program Income. An additional \$730,148 in prior year's funds was also available for a total of \$1,387,408. The City expended \$1,084,165 during this fiscal year.

In addition to the annual allocation of CDBG funds, last year the City also received \$138,351 in stimulus funding as a result of the American Recovery and Reinvestment Act. The City expended the remaining balance \$62,427 during this fiscal year.

The CAPER highlights priority needs, specific objectives, strategies, and accomplishments. Each priority need is addressed with detail activities such as: Clearance and Demolition, Economic Development, Non-Profit Funding, Residential Rehabilitation, Rental Rehabilitation, and Infrastructure. Revolving Loan Funds, Homebuyer Opportunities and Fair Housing activities are also discussed.

The preparation of this comprehensive report on a timely basis was made possible by the dedicated service of the entire staff of the Community Development Division and the Community Development Advisory Committee (CDAC) Board members. Each of them has our sincere thanks.

In addition, without the resources and support provided by the Mayor and City Council, preparation of this report would not have been possible.

## **Assessment of Progress toward Annual Goals**

In the 2010-2011 Annual Action Plan, the Community Development Division identified specific areas of concern as identified through community input meetings. Based on this input the City has implemented a variety of programs designed to improve homeownership in the community and provide stability and improvement for neighborhoods and citizens.

The City of Jacksonville continues to make progress towards the goals established during the 2010-2011 Annual Action Plan planning process. Through the partnerships formed both, internally and externally; the Community Development Division has been able to provide affordable housing while eliminating slum and blight from the City. These partnerships, including the newly created Public/Private Partnership for the redevelopment of downtown, have allowed us to leverage our limited resources. Through the use of CDBG funds we have continued to ensure that owners-occupants have decent and safe housing through our Residential Rehabilitation program.

We also continued to develop partnerships with non-profit and for-profit organizations interested in developing affordable housing in the City. Low and moderate income tenants will have access to affordable rental housing as a result of our Affordable Housing Infrastructure program. CDBG funds were allocated to assist with the installation of infrastructure in support of 56 units of new affordable housing for families. Those areas of Jacksonville, which are eligible for CDBG assistance and have shown a need for revitalization, also remain high on our list of priorities. The City of Jacksonville has been designated a Weed and Seed Community. Funding for this program is provided by the U.S. Department of Justice and is used to “weed” out crime and “seed” in community support and programs. Staff actively participates on the Weed and Seed committee and collaborates with neighborhood residents, law enforcement, non-profit organizations and faith based organizations to improve the quality of life in the New River Davis Street Corridor.

The activities and actions taken by the City during this reporting period helped to accomplish the promotion of several areas of concern. Even though the Community Development Division did not expend CDBG funds for all of these activities this year, going forward staff will continue to identify and pursue feasible activities that align with the strategies identified in the new Five Year Consolidated Plan.

Specifically, the following performance measures and the related accomplishments were achieved in FY 2010-2011:

### Performance Measures and Accomplishments

<i>Program</i>	<i>Output</i>	<i>Measurement</i>	<i>Outcome</i>	<i>Expended FY 2010-2011</i>
<b><i>Clearance and Demolition</i></b>	<i>Clearance and Demolition of Dilapidated Structures</i>	<i>Four units will be demolished</i>	<i>Elimination of slum and blight on a spot basis. (SL-3)</i>	
<i>Accomplishments</i>	<i>119 &amp; 119A Barden Street</i>	<i>Two mobile homes will be demolished</i>	<i>Complete</i>	<i>\$4,890 (CDBG)</i>
	<i>1422 Hargett Street</i>	<i>One structure will be demolished</i>	<i>Complete</i>	<i>\$4,355 (CDBG)</i>
	<i>334 Sybil Street</i>	<i>One structure will be demolished</i>	<i>Complete</i>	<i>\$5,790 (CDBG)</i>
	<i>310 Montford Lane</i>	<i>One mobile home will be demolished</i>	<i>Complete</i>	<i>\$7,095 (CDBG)</i>
	<i>117 Evergreen</i>	<i>One structure will be demolished</i>	<i>Complete</i>	<i>\$4,200 (CDBG)</i>
	<i>320 Bell Fork Road</i>	<i>One structure will be demolished</i>	<i>Complete</i>	<i>\$6,715 (CDBG)</i>
	<i>451 College</i>	<i>One structure will be demolished</i>	<i>Complete</i>	<i>\$1,190 (CDBG)</i>
	<i>108 Eva Street</i>	<i>One mobile home will be demolished</i>	<i>Complete</i>	<i>\$3,695 (CDBG)</i>
	<i>278 Ford Street</i>	<i>One mobile home will be demolished</i>	<i>Complete</i>	<i>\$4,280 (CDBG)</i>

	<i>Lot Cleaning</i>	<i>9 lots were cleaned resulting in removal of slum/blight spot.</i>	<i>Completed</i>	<i>\$2,435 (CDBG)</i>
	<i>102/104 Market Street</i>	<i>Two structures will be demolished</i>	<i>In process</i>	<i>\$250 (CDBG)</i>
	<i>130 Bell Fork Road</i>	<i>One structure will be demolished</i>	<i>In process</i>	<i>\$5,850 (CDBG)</i>
	<i>617 College Street</i>	<i>One structure will be demolished</i>	<i>In process</i>	<i>\$1,050 (CDBG)</i>
	<i>12 Westminster</i>	<i>One structure will be demolished</i>	<i>In process</i>	<i>\$650 (CDBG)</i>
	<i>403 Johnson Blvd.</i>	<i>One structure will be demolished</i>	<i>In process</i>	<i>\$250 (CDBG)</i>
	<i>503-A Country Club Road</i>	<i>One mobile will be demolished</i>	<i>In process</i>	<i>\$250 (CDBG)</i>
	<i>505 Country Club Road</i>	<i>One structure will be demolished</i>	<i>In process</i>	<i>\$425 (CDBG)</i>
	<i>287 Ford Street (AKA 148 Ford)</i>	<i>One structure will be demolished</i>	<i>In process</i>	<i>\$250 (CDBG)</i>
	<i>302 Spargo Street</i>	<i>One structure will be demolished</i>	<i>In process</i>	<i>\$250 (CDBG)</i>

<b><i>Economic Development</i></b>	<i>Provide low interest loans to small business owners for purpose of creating economic opportunity</i>	<i>Create two new jobs.</i>	<i>Provide accessibility to economic opportunity. (EO-1)</i>	
<b><i>Accomplishments</i></b>	<i>Although one loan was approved, the owner was unable to secure a location for the business. As a result, no CDBG funds were expended on this activity. This program will be suspended in FY 11-12 and funds re-allocated.</i>			
<b><i>Non-Profit Funding (Public Services)</i></b>	<i>Provide grants to non-profit organizations</i>	<i>Three non-profit organizations will provide access to services for low and moderate income citizens.</i>	<i>Assist social service agencies to provide programs that improve the quality of life of program participants. (SL-1)</i>	
<b><i>Accomplishments</i></b>	<i>Onslow Community Outreach</i>	<i>Provided food and shelter for 59 homeless citizens.</i>	<i>Completed</i>	<i>\$10,000 (CDBG)</i>
	<i>Onslow United Transit</i>	<i>Provided transportation for 37 persons with 91% being low and moderate income.</i>	<i>Completed</i>	<i>\$9,283 (CDBG)</i>
	<i>Salvation Army</i>	<i>Provided rental and utility assistance to 58 citizens with 100% being low and moderate income households.</i>	<i>Completed</i>	<i>\$11,727 (CDBG)</i>
<b><i>Residential Rehabilitation</i></b>	<i>Rehabilitation Loans/Grants</i>	<i>Rehabilitation of four owner-occupied units</i>	<i>Provide decent and affordable housing (DH-3)</i>	

<i>Accomplishments</i>	<i>320 Bell Fork Road</i>	<i>1</i>	<i>Complete</i>	<i>\$92,936 (CDBG)</i>
	<i>527 New River</i>	<i>1</i>	<i>Complete</i>	<i>\$13,362(CDBG)</i>
	<i>217 Richlands Avenue</i>	<i>1</i>	<i>Complete</i>	<i>\$17,373 (CDBG)</i>
	<i>135 Cole Drive</i>	<i>1</i>	<i>Complete</i>	<i>\$21,350(CDBG)</i>
	<i>719 Dennis Court</i>	<i>1</i>	<i>Complete</i>	<i>\$13,621 (CDBG)</i>
	<i>1620 Hargett Street</i>	<i>1</i>	<i>In process</i>	<i>\$800 (CDBG)</i>
	<i>129 Cole</i>	<i>1</i>	<i>In process</i>	<i>\$250 (CDBG)</i>
<b><i>Rental Rehabilitation</i></b>	<i>Provide rental rehabilitation loans</i>	<i>Rehabilitation of one rental unit for a low and moderate income household</i>	<i>Provide decent and affordable rental housing (DH-2)</i>	
<i>Accomplishments</i>	<i>56 Kerr Street</i>	<i>1</i>	<i>In process</i>	<i>\$1,602 (CDBG)</i>
<b><i>Neighborhood Facilities</i></b>		<i>Prior year activities</i>		
<i>Accomplishments</i>	<i>St. Julia AME Zion Church</i>	<i>1 Daycare</i>	<i>Complete</i>	<i>\$4,200</i>
	<i>Jack Amyette Playground</i>	<i>1 Playground and Picnic Shelter</i>	<i>Complete</i>	<i>\$97,984</i>
<b><i>Affordable Housing Infrastructure</i></b>	<i>Assist with installation of infrastructure</i>	<i>Increase the number of affordable housing units by 50 units</i>	<i>Provide decent and affordable rental housing (DH-2)</i>	
<i>Accomplishments</i>	<i>260 New River</i>	<i>Installation of handicap ramp to access rental unit</i>	<i>Final payment</i>	<i>\$214 (CDBG)</i>

	<i>Huntington Park Apartments</i>	<i>Installation of infrastructure to provide 72 units of affordable housing</i>	<i>Complete</i>	<i>\$300,000(CDBG)</i>
	<i>Glenstal Senior Apartments</i>	<i>Installation of infrastructure to provide 56 units of affordable housing</i>	<i>In process</i>	<i>\$148,313(CDBG)</i>
	<i>Habitat for Humanity</i>	<i>Assistance with tap fees to assist with construction of one new single-family home</i>	<i>In process</i>	<i>\$325 (CDBG)</i>
	<i>Abundant Life Community Outreach</i>	<i>Housing services - technical assistance to prepare for development of affordable housing</i>	<i>In process</i>	<i>\$20,500 (CDBG)</i>
<b><i>Administration</i></b>	<i>Provide staff oversight, planning, and compliance activities.</i>			<i>\$119,849 (CDBG)</i>
<b><i>Project Delivery</i></b>	<i>Costs related to housing rehabilitation, i.e., inspections, work write-ups and related expenses.</i>			<i>\$146,606 (CDBG)</i>

### Additional Accomplishments – Revolving Loan Funds and North Carolina Housing Finance Agency

<b><i>CREATE Program and Affordable Housing Revolving Fund</i></b>	<i>Reconstruction of affordable housing</i>	<i>Reconstruct one house through the C.R.E.A.T.E. program and two through the AHC program</i>	<i>Increase availability of affordable housing supply (DH-1)</i>	
<b><i>Accomplishments</i></b>	<i>309 S. Shore</i>	<i>1 new house</i>	<i>Sold</i>	<i>\$8,609 (CREATE)</i>
	<i>460 College Road</i>	<i>1 new house</i>	<i>Sold FY09-10</i>	<i>\$1,560 (AHC)</i>
	<i>132 Cox Avenue (Formerly 128)</i>	<i>1 new house</i>	<i>In process</i>	<i>\$47,450(AHC)</i>
	<i>311 S. Shore</i>	<i>1 new house</i>	<i>In process</i>	<i>\$2,158(AHC)</i>
	<i>117 Caviness Drive</i>	<i>1 new house</i>	<i>In process</i>	<i>\$139 (AHC)</i>
	<i>119 Caviness Drive</i>	<i>1 new house</i>	<i>In process</i>	<i>\$0(AHC)</i>
	<i>145 Caviness Drive</i>	<i>1 new house</i>	<i>In process</i>	<i>\$2,440 (AHC)</i>
	<i>Tap Fees – Downtown Target Area</i>	<i>4 new homes</i>	<i>Complete</i>	<i>\$8,351 (AHC)</i>

<b><i>Homebuyer Opportunities</i></b>	<i>Conduct six (6)Homebuyer Education Courses</i>	<i>Assist at least 120 residents to understand their credit and the home-buying process.</i>	<i>Increase opportunity to access affordable housing (DH-1)</i>	
<b><i>Accomplishments</i></b>	<i>Conducted six homebuyer education classes</i>	<i>86 Citizens</i>	<i>Completed</i>	<i>\$3,424 (AHC)</i>

<b><i>Down Payment Assistance Program</i></b>	<i>Administer New Homes Loan Pool Program (North Carolina Housing Finance Agency)</i>	<i>Increase quality of life for at least two homebuyers.</i>	<i>Provide down-payment assistance to first time home-buyers to provide access to affordable housing (DH-1)</i>	
<i>Accomplishments</i>	<i>309 South Shore</i>	<i>1 – Down payment Asst.</i>	<i>Completed</i>	<i>\$23,046 (NCHFA)</i>
<b><i>Fair Housing</i></b>	<i>Provide information to citizens on the Fair Housing Act.</i>	<i>Attend at least one community function supplying brochures and information to residents to increase the knowledge of Fair Housing.</i>	<i>Improve the knowledge and awareness of the general public about Fair Housing</i>	
<i>Accomplishments</i>	<i>Home Buyer Education Classes Advertising</i>	<i>Viewed Fair Housing Video Quarterly Ad in Paper</i>	<i>Completed</i>	

**Additional Accomplishments – American Recovery and Reinvestment Act**

	<i>Jack Amyette Recreation Center – Activities Building</i>	<i>Repairs needed to correct code violations</i>	<i>Completed</i>	<i>\$29,622 (CDBG-R)</i>
	<i>Kerr Street Recreation Center</i>	<i>Renovate bathrooms</i>	<i>Completed</i>	<i>\$32,805(CDBG-R)</i>

## **Affirmatively Furthering Fair Housing**

Jacksonville has had an active Fair Housing Program since October 1994. The City of Jacksonville makes every effort to educate the public, private sector and businesses about the Fair Housing Law.

In October 2009 Ken Weeden and Associates was hired to update the plan. Community Development expended \$15,000 in CDBG administrative funds to cover the cost of this plan. This plan was completed and approved by City Council on July 20, 2010. As part of the planning process, citizen input was solicited using online and manual survey methods; a Fair Housing Lunch was held to solicit input from Realtors, Lenders and other housing professionals; and data collection and analysis were completed. The plan identified three impediments to fair housing:

- Lack of affordable housing, specifically for disabled and low-income populations;
- Lack of public transportation options; and
- Lack of fair housing education;

Community Development is currently addressing these impediments through ongoing programming efforts such as:

- In FY 2010-2011, \$200,000 in CDBG funding was allocated to provide infrastructure toward the development of 56 units of affordable rental units and 202,469 is budgeted for FY 2011-2012 for an additional 88 units of affordable rental units for seniors. Should developers be required to hire new employees as a result of Section 3 requirements, we will work to ensure that comprehensive recruitment efforts are utilized to ensure that low and moderate income residents are aware of these employment opportunities. Additional strategies will continue to be developed to assist non-profit organizations develop housing options for special populations. The zoning ordinance has been approved and it has been determined that although single-room occupancy is not specifically defined in the ordinance, this housing type could be permitted under apartments or boarding houses or other similar uses.
- In FY 2010-2011, \$9,283 in CDBG funding was provided to Onslow United Transit to cover the cost of transportation for low income persons. Due to a reduction in CDBG funding this allocation as been reduced to \$7,600 for FY 2011-2012. In collaboration with the Transit Operations Manager, Community Development staff will continue to work with Onslow United Transit and the Jacksonville Loop to secure funding to expand public transportation options.
- In FY 2010-2011, \$10,000 in CDBG funding was made available to Onslow Community Outreach to support the operation of our local homeless shelter. This organization will receive \$7,700 in CDBG funding in FY 2011-2012.
- In FY 2010-2011, \$11,727 in CDBG funding was made available to the Salvation Army to provide rent and utility assistance. This organization will receive \$7,700 in CDBG funding in FY 2011-2012.
- In FY 2010-2011 the City implemented a Public-Private Partnership with local builders to construct affordable homes in downtown Jacksonville. To support the ongoing

revitalization of downtown, a Section 108 Loan Application was included as part of the 2011-2012 Annual Action Plan. The City is requesting \$1,865,000 to be used for Acquisition, Relocation and Demolition of approximately 23 single-family homes and one multi-family structure. Redevelopment of the area will include affordable housing opportunities for income eligible households.

- In FY 2010-2011 Fair Housing Education continued to be included as part of the Home Buyer Education course that is offered six times per year. Staff also continues to distribute fair housing information and displays at local events, quarterly advertising in the local newspaper, and on the local government channel (G-10).
- The Mayor's Committee for Persons with Disabilities continues to serve as a conduit for fair housing issues and concerns. And finally, the City Clerk continues to serve as the Fair Housing Complaint Officer and works with Community Development staff to conduct fair housing hearings. The City is committed to ensuring that its citizens and the housing industry are informed of Fair Housing laws and resources and that assistance is available to them if they have questions or problems.

## Affordable Housing

An inadequate supply of affordable housing (for rent and for purchase), combined with lower incomes, are paramount contributors to the housing problem in Jacksonville. To attempt to alleviate this problem, the City continues to offer housing rehabilitation and homeownership assistance and works with other agencies to create affordable housing.

- ***Actions Taken and Accomplishments to Meet Worst Case Needs*** – The City of Jacksonville’s Housing Rehabilitation program is designed to allow income eligible households to obtain a grant or they may qualify for a 50% amortizing loan and 50% deferred forgiven. This policy allows property owners to have their primary residence rehabilitated to provide a healthy and safe living environment without creating an economic hardship.
- ***Homeownership Assistance*** - The City of Jacksonville is a member of the North Carolina Housing Finance Agency (NCHFA) New Homes Loan Pool Program. This pool provides down payment and closing cost assistance to eligible residents. The maximum amount of homeownership assistance available to each client is \$25,000 or 20% of the sale-price, determined by the price. This assistance is provided at 0% interest, deferred 2<sup>nd</sup> mortgage which becomes due upon any of the following; maturity of the first mortgage, sale of the home, or the home is no longer the buyer’s principal residence. The City also provides funding toward the development of new affordable single-family homes. This is done in collaboration with our local community college and private contractors. East Carolina Human Service Agency also participates in the Section 8 Homeownership Voucher Program. In FY 2010-2011 the City implemented a Public-Private Partnership with local builders whereby city-owned lots are used to construct affordable housing. The lots are provided in the form of a deferred forgivable loan, with the builder providing the cost of construction. This partnership will result in increased homeownership opportunities for income eligible households.
- ***Actions and Accomplishments to Serve People with Disabilities*** - The City has a very active committee that is committed to serving persons with disabilities. The Mayor’s Committee for Persons with Disabilities collaborates with other agencies such as Onslow County Behavioral Healthcare Services’ Development Disabilities Division and Vocational Rehabilitation. We continue to provide support through a network of coordinative relationships. In addition, a number of the tax credits units have set aside units through the Key Program for people with disabilities. Finally, persons with disabilities are served through the Housing Rehabilitation Program to include fee waivers and grant opportunities.
- ***Rental Assistance*** – The East Carolina Human Services Agency administers the Section 8 program and also provides day-care services and self-help housing. This organization is an active participant in the Continuum of Care. In addition, during the last five years there are a number of affordable rental units that have been constructed using a variety of funding sources such as CDBG and Low-

Income Housing Tax Credits. These units include Phoenix Park, Longbourne Apartments, Emmerdale, and Fox Hollow. Most recently the grand opening for Meadows Gates Apartments was held in November 2010. Huntington Place Apartments and Glenstal Senior Apartments are currently under construction.

## Continuum of Care

The City continues to address providing assistance to the homeless and to exploring the precipitating causes of homelessness in order to develop a means to prevent homelessness. The City's approach to homelessness is tied intricately to its coordinative relations with other local service organizations in both the City and Onslow County. Many elements of the proposed Continuum of Care (COC) address preventive measures such as substance abuse counseling, employment/training counseling, etc. During this program year the United Way of Onslow County agreed to incorporate the COC into its programming structure and to serve as the fiscal agent. This will provide the COC the formal structure needed to access funding for homeless programs.

- ***Actions to Meet Supportive Housing Needs*** - The City of Jacksonville works closely with organizations providing assistance to homeless persons and acts in a supportive manner to any group wishing to apply for funding. Organizations such as Onslow Community Outreach and Onslow Women's Center are examples of organizations that have received operating support from the City. We will continue to provide support and information to these and other organizations wishing to pursue this avenue.
- ***Actions to Plan or Implement a Continuum of Care*** - The City provides technical assistance to organizations in support of their goals to address homelessness. During this reporting period the City continued to provide financial support to Onslow Community Outreach and the Onslow Women's Center. Funding is available to assist with implementation of the Continuum of Care process. In FY10-11 \$450 was expended to cover the cost of fees for Onslow Community Outreach to access the Homeless Management Information System.
- ***An action to Prevent Homelessness*** - The cause, nature, and full extent of this "community reality" is often quite elusive. From working with different homeless and related service agencies during the Continuum of Care process, it has become clear that there is no one "single cause" of homelessness. Among the many social and economic ills that contribute to homelessness are unemployment, substance abuse and addiction, mental illness, family dissolution, etc. The community continues to participate in the annual Point-in-Time counts and provides services for the Homeless. In FY2011-2012 the City will solicit the services of a consultant to assist with the development of a 10 Year Plan to End Homelessness.
- ***Actions to Address Emergency Shelter Needs*** - The City continues to use CDBG and General funds to provide operating support to non-profit organizations, including Onslow Community Outreach, Inc. and the Onslow Women's Center.
- ***Actions to Address Transitional Housing*** – Through the Continuum of Care Process, members of the Homeless Coalition continue to work to develop a strategy to address transitional housing needs in the City.

## CDBG Narrative

The CDBG program carried out activities in accordance with the 2010-2011 Action Plan as detailed in the Performance Measurements and Accomplishments. In summary:

### *Clearance and Demolition*

- Expended **\$53,870** in CDBG funds toward demolition and clearance to remove slum and blight on a spot basis. 451 College was demolished in partnership with the Jacksonville Police Department. This structure was used for a live-fire training exercise.
  - 119 & 119A Barden Street is complete **\$4,890**
  - 1422 Hargett Street is complete **\$4,355**
  - 334 Sybil Street is complete **\$5,790**
  - 310 Montford Lane is complete **\$7,095**
  - 117 Evergreen is complete **\$4,200**
  - 320 Bell Fork Road is complete **\$6,715**
  - 451 College is complete **\$1,190**
  - 108 Eva Street is complete **\$3,695**
  - 278 Ford Street is complete **\$4,280**
  - Lot clearing of 9 lots complete **\$2,435**
  - 102/104 Market Street is underway **\$ 250**
  - 130 Bell Fork Road is underway **\$5,850**

### *Economic Development*

- No CDBG funds have been expended during this fiscal year. However, the following activity occurred:
  - Jumpin Smilz, a new start-up business, submitted and was approved to receive a Small Business Loan from the City of Jacksonville. Unfortunately, the business owner was unable to secure a facility that met the requirements necessary to obtain a certificate of occupancy. This activity has been suspended for FY2011-2012 and funds reallocated.

### *Non-Profit Funding (Public Services)*

- Expended **\$31,010** in CDBG funds for the following public services activities:
- Onslow Community Outreach, Inc. **\$10,000**
  - 254
  - 180 White, 74 Black
- Onslow United Transit **\$9,283**
  - 27 citizens received transportation services.
  - 9 White; 17 African American; 1 Asian, 1 American Indian, 1 American Indian/Alaskan Native & White and 8 African American & White
  - Extremely Low -6; Very Low Income -20; and Low Income 8.
- Salvation Army **\$11,727**
  - 58 households received rent and utility assistance
  - 100% were low and moderate income
  - 11 White; 46 Black; and 1 American Indian/Alaskan Native

### ***Residential Rehabilitation & Rental Rehabilitation***

- Expended **\$161,294** in CDBG funds toward the renovation of six owner-occupied homes and one single family home that will be rented to a low and moderate income household.
  - 320 Bell Fork Road is complete **\$92,936**
  - 527 New River is complete **\$13,362**
  - 217 Richlands Avenue is complete **\$17,373**
  - 135 Cole Drive is complete **\$21,350**
  - 719 Dennis Court is complete **\$13,621**
  - 1620 Hargett Street is underway **\$ 800**
  - 129 Cole Drive is underway **\$ 250**
  - 56 Kerr Street is underway - rental **\$ 1,602**

### ***Neighborhood Facilities***

- Expended **\$102,184** in CDBG funds toward the renovation of a computer lab and kitchen for summer and after program and replacement of playground equipment and installation of a picnic shelter.
  - St. Julia AME Zion is complete **\$ 4,200**
  - Jack Amyette Playground is complete **\$97,984**

### ***Affordable Housing Infrastructure***

- Expended **\$469,352** in CDBG funds to install handicap ramp and install infrastructure to support the development of affordable housing.
  - 260 New River Drive is complete **\$ 214**
  - Huntington Place Apartments is complete **\$300,000**
  - Glenstal Senior Apartments is underway **\$148,313**
  - Habitat for Humanity is underway **\$ 325**
  - Abundant Life Community Outreach is underway **\$ 20,500**

***Administration*** – Expended \$119,848 in CDBG funds for administrative costs.

***Project Delivery*** – Expended \$146,606 in CDBG funds for costs related to housing rehabilitation and construction, i.e., inspections, work write-ups and related expenses.

## **CREATE and Affordable Housing Construction Revolving Loan Funds Narrative**

***CREATE Program and Affordable Housing Construction Revolving Loan Funds*** - The City also partners with Coastal Carolina Community College and through its C.R.E.A.T.E. program is able to construct one new home per year. Through this program the City provides materials and the students provide the labor. In 2010-2011 we expended \$8,609 in ***CREATE*** revolving funds toward the construction of one home located at:

- 309 South Shore Drive is sold **\$8,609**

Through our collaboration with private developers we have also expended **\$62,098** in ***Affordable Housing Construction*** funds toward the construction of additional homes located at:

- 460 College Road complete and sold (warranty) **\$ 1,560**
- 132 Cox Avenue is underway **\$ 47,450**
- 311 South Shore Drive is underway **\$ 2,158**
- 117 Caviness Drive demolition complete **\$ 139**
- 119 Caviness Drive **\$ 0**
- 145 Caviness Drive demolition complete **\$ 2,440**
- Tap Fees – Downtown Target Area(4 homes) **\$ 8,351**

***Homebuyer Opportunities (North Carolina Housing Finance Agency)*** – Using a variety of strategies the City accomplished its goals toward providing homebuyer opportunities through other resources as follows:

- Conducted six homebuyer education courses serving 86 citizens. These courses are a collaborative effort between the City, local realtors, lenders, home inspectors, financial planners, and home maintenance professionals. This eight hour course is required to obtain down payment assistance from the North Carolina Housing Finance Agency.
- Expended funding received from the NCHFA toward the cost of offering homebuyer education classes. **\$ 3,424 (AHC)**
- 309 S. Shore Drive – Down Payment Assistance **\$ 23,046 (NHFA)**

## American Recovery and Reinvestment Act Narrative

### *Purpose*

Funding under the Recovery Act has clear purposes – to stimulate the economy through measures that modernize the Nation’s infrastructure, improve energy efficiency, and expand educational opportunities and access to health care. HUD strongly encourages grantees to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. While the full range of CDBG activities is available to grantees, the Department strongly suggests that grantees incorporate consideration of the public perception of the intent of the Recovery Act in identifying and selecting projects for CDBG-R funding. The funding must be used for activities that will maximize job creation and economic benefit and will address the Recovery Act by:

- A. Preserving and creating jobs and promoting economic recovery
- B. Assisting those most impacted by the recession;
- C. Providing investment needed to increase economic efficiency;
- D. Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits;
- E. Minimizing or avoiding reductions in essential services; or
- F. Fostering energy independence.

The following final two of five activities were completed in FY2010-2011 as follows:

- **Jack Amyette Activities Building – Repair (Low and Moderate Area Income).** This activity will consist of installation of two (2) new handicap accessible ramps meeting ADA requirements, three (3) door sets including hardware; lighted exit signs; additional sidewalks; repair to existing stairs; striping and signage for rear parking spaces; permits and engineering drawings. This facility is currently closed and is in need of repair to correct code violations. This project will result in job creation/retention and promote economic recovery through the hiring of private sector contractors and engineers. It will assist business owners and employees of construction companies that have been impacted by the recession. The facility, when operational, provides a safe environment for low and moderate income persons to receive services. The renovation of this facility will provide long-term benefit to the community by preventing substandard and blight conditions and returning a city asset to full use. Energy efficient improvements will be implemented through the installation of the lighted exit signs. It is anticipated that the compliant doors will result in energy efficiency savings in the building operations.
  - This project is complete and **\$29,622** was expended in FY 2010-2011.
- **Kerr Street Recreation Center – Renovate Bathrooms (Low and Moderate Household Income).** This activity will consist of material and labor to renovate bathrooms at the Kerr Street Recreation Center. The bathrooms will be renovated to meet ADA requirements. This project will result in job creation and promote economic recovery through the hiring of private sector contractors. It will assist business owners and employees of construction companies that have been impacted by the recession. In addition, the renovation of this facility will provide long-term benefit to the community

by preventing substandard conditions. Energy efficient measures will be implemented through use of modern and appropriate plumbing techniques.

- This project is complete and **\$32,805** was expended in FY 2010-2011.

## Other Actions

***Meeting Underserved Needs*** – The City continues to collaborate with local agencies and residents to ensure the underserved needs are identified and incorporated in the planning and funding process. Staff is actively involved in the Weed and Seed initiative lead by the Jacksonville Police Department. In addition, staff attends quarterly meetings of the Family Services Training in an effort to educate and make resources available through sharing of information with local service providers.

***Affordable Housing (Foster and Maintain)*** – The City continues to partner with our local community college, non-profit organizations, and private contractors in its efforts to foster and maintain affordable housing. In addition, by providing Home Buyer Education Courses we attempt to ensure that homebuyers are prepared for the responsibilities of homeownership. We continue to participate in the New Homes Loan Pool offered by the North Carolina Housing Finance Agency to ensure homebuyers have access to additional assistance as needed to obtain affordable housing. Our Residential Rehabilitation and Affordable Housing Infrastructure programs are also designed to provide cost effective and affordable solutions to foster and maintain the City's affordable housing stock.

***Eliminate Barriers to Affordable Housing*** – Though ongoing outreach and education we attempt to make citizens aware of their fair housing rights. Brochures, DVD's and surveys are several of the tools the City has used to distribute and gather information on fair housing issues within the City.

***Filling Gaps in Local Institutional Structures*** – The City utilizes a combination of local, Federal and State funding to make housing affordable and to ensure that low and moderate income households are being served. Affordable housing subsidies are offered by public service agencies such as Section 8, affordable rentals have been constructed through tax credits, and down payment assistance provided through our partnership with the North Carolina Housing Finance Agency. In addition, CDBG loans and grants are available to assist public service agencies meet the needs of the citizens they serve. Organizations such as Onslow Community Outreach, Onslow United Transit, and the Salvation Army have used CDBG funds to fill gaps and increase their ability to provide services. The City also invests \$82,200 in general funds annually to support a variety of programs that serve the citizens of Jacksonville.

***Public Housing*** - The Eastern Carolina Regional Housing Authority is a Public Housing Authority based out of Goldsboro, NC. It operates a 21 unit low-income housing complex of three bedroom units located in Jacksonville. There are no plans in the immediate future to construct any additional units.

***Lead-Based Paint (LBL)*** – Lead-based paint can be found in homes built before 1978. All homes built before 1978 and rehabilitated with CDBG funds are inspected to identify the presence of lead-based paint and removed as necessary.

***Reducing Poverty*** – The City of Jacksonville continues to improve the quality of life for residents through rehabilitating homes, refinancing loans to maintain affordability, providing economic development and job training opportunities. The majority of the activities funded with CDBG funds benefit low and very low income households.

***Relocation and Displacement*** - All rehabilitation projects are voluntary projects where the property owner requests assistance. Projects are assessed and to the greatest extent feasible, relocation is avoided.

***Compliance*** - The City of Jacksonville Community Development Division will continue to be responsible for the monitoring the program activities undertaken to achieve the objectives of the Consolidated Plan. The established monitoring procedures will continue to be implemented to ensure compliance with applicable State and Federal requirements for CDBG Programs. Monitoring will include programs operated directly by the City and those carried out by any sub-recipients.

**Monitoring Plan:**

As a means of ensuring compliance of CDBG funded activities, Community Development has established the following monitoring plan to be used for sub-recipients:

1. Sub-recipients will be required to submit quarterly reports on their programs and activities. These reports will include information such as, the number of units completed, and/or persons served; the amount of funds expended; factors which adversely affect or hinder implementations; accomplishments of programs or activities.
2. The City will require written verification on the work accomplished with requests for funds prior to release of payment unless previous approval for advances has been granted in writing.
3. Annual site visits will be made to monitor record-keeping, reports and administrative compliance.

## Self-Evaluation

The City of Jacksonville continued to make its CDBG funds available for clearance and demolition, economic development, public services, public facilities, affordable housing infrastructure, and housing rehabilitation programs. We continue to make strides toward marketing our programs by use of newspaper advertising, G10, and participation in community meetings and events. We are aware of the ever increasing difficulty our citizens are having in accessing affordable housing and we will continue to identify and leverage resources to meet this need.

Overall, our programs continue to have a positive impact on our city. Non-profit organizations such as Onslow Community Outreach continue to shelter and feed the homeless; Onslow United Transit continues to provide transportation services; and the Salvation Army provides rental and utility assistance to households to ensure their basic needs are met. Owner-occupants have access to decent and affordable housing and rental units are available to those in extremely low income categories.

We continue to preserve the affordable housing stock by ensuring low and moderate income families have access to low interest loans and grants for home repairs. Through our partnership with North Carolina Housing Finance Agency down payment assistance is provided and access to homeownership is realized. Through our partnership with Coastal Carolina Community College and implementation of the new Public-Private Partnership with local builders, affordable homes continue to be built. Unfortunately, we have had to discontinue the small business loan process to low participation in order to ensure the timely spending of our funding. The programs we continue to offer are also essential to our anti-poverty strategy.

However, barriers to affordable housing continue. As a result of the housing crises we continue to see a tightening up of credit standards. We continue to work to ensure that families desiring to purchase a home are educated on the need to improve their credit and demonstrate job stability. In addition, there is a limited supply of newly constructed homes within the city limits that are affordable to the families we serve. We have recently begun to see this trend change with the construction of affordable townhomes within our City. The city's ability to directly produce additional units is limited and we continue to seek opportunities to partner with non-profit and private developers interested in developing affordable housing.

We are pleased to report that in FY2010-2011 we increased our productivity and achieved our timeliness test ahead of schedule. This was accomplished in February 2011 with a ratio of 1.43. It is our expectation that compliance will again be achieved on or before May 2, 2012.

## Financial Summary Worksheet – CDBG

<b>Financial Summary</b> Development <b>Grantee Performance Report</b> Development <b>Community Development Block Grant Program</b>		U.S. Department of Housing and Urban Office of Community Planning and Development OMB Approval No. 2506-0077 (Exp.3/3794)	
Public Reporting Burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies Project (2506-0077), Washington D.C. 20503. Do not send this completed form to either of these addressees.			
1. Name of Grantee City of Jacksonville	2. Grant Number <b>B-10-MC-37-0014</b>	3. Reporting Period From : <b>7/1/10</b> To: <b>6/30/11</b>	
<b>Part I: Summary of CDBG Resources</b>			
1. Unexpended CDBG funds at end of previous reporting period (Balance from prior program years)			\$ <b>730,148</b>
2. Entitlement Grant from form HUD-7082			\$ <b>570,114</b>
3. Surplus Urban Renewal Funds			\$ <b>- 0 -</b>
4. Section 108 Guaranteed Loan Funds (Principal Amount)			\$ <b>- 0 -</b>
5. Program Income received by:		Grantee (Column A)	Subrecipient (Column B)
a. Revolving Funds	\$ <b>- 0 -</b>	\$ <b>- 0 -</b>	
b. Other (Identify Below, If more space is needed use an attachment)			
<b>Interest Earnings</b>	\$ <b>51</b>	\$ <b>- 0 -</b>	
<b>Loan Repayment/Sales of Property/Application Fees</b>	\$ <b>87,095</b>	\$ <b>- 0 -</b>	
c. Total Program Income (Sum of columns a and b)			\$ <b>87,146</b>
6. Prior Period Adjustment (if column is a negative amount, enclose in brackets)			\$ <b>-0-</b>
7. Total CDBG Funds available for use during this reporting period (sum of lines 1 through 6)			\$ <b>1,387,408</b>
<b>Part II: Summary of CDBG Expenditures</b>			
8. Total expenditures reported on Activity Summary, forms HUD-4949.2 & 4949.2A			\$ <b>1,084,165</b>
9. Total expended for Planning & Administration, form HUD-4949.2		\$ <b>119,849</b>	
10. Amount subject to Low/Mod Benefit Calculation (line 8 minus line 9)		\$ <b>964,316</b>	
11. CDBG funds used for Section 108 principal & interest payments			\$ <b>-0-</b>
12. Total expenditures (line 8 plus line 11)			\$ <b>1,084,165</b>
13. Unexpended balance (line 7 minus line 12)			\$ <b>303,243</b>

<b>Part III: Low/Mod Benefit This Reporting Period</b>		
14.	Total Low/Mod credit for multi-unit housing expenditures from form HUD-4949.2A	\$ 448,312
15.	Total from all other activities qualifying as low/mod expenditures from forms HUD-4949.2 and 4949.2A	\$ 462,134
16.	Total (line 14 plus line 15)	\$ 910,446
17.	Percent benefit to low/mod persons (line 16 divided by line 10 this reporting period)	94 %
<b>Part IV: Low/Mod Benefit for Multi-year Certification period includes prior years)</b>		
Program years (PY) covered in certification PY _____ PY _____ PY _____		
18.	Cumulative net expenditures subject to program benefit calculation	\$ -
19.	Cumulative expenditures benefiting low/mod persons	\$ -
20.	Percent benefit to low/mod persons (line 19 divided by line 18)	.00%
<b>Part V: For Public Service (PS) Activities Only: Public Service Cap Calculation</b>		
21.	Total PS expenditures form column h, form HUD-4949.2A	\$ 31,010
22.	Total PS unliquidated obligations from column r, form HUD-4949.2A	\$ -0-
23.	Sum of line 21 and line 22	\$ 31,010
24.	Total PS unliquidated obligations reported at the end of the previous reporting period	\$ -0-
25.	Net obligations for public services (line 23 minus line 24)	\$ 31,010
26.	Amount of Program Income received in the <b>preceding</b> program year	\$ 109,009
27.	Entitlement Grant Amount (from line 2)	\$ 570,114
28.	Sum of line 26 and line 27	\$ 679,123
29.	Percent funds obligated for Public Service Activities (line 25 divided by line 28)	4 %
<b>Part VI: Planning and Program Administration Cap Calculation</b>		
30.	Amount subject to planning and administrative cap (grant amount from line 2 plus line 5c)	\$ 657,260
31.	Amount expended for Planning & Administration (from line 9 above)	\$ 119,849
32.	Percent funds expended (line 31 divided by line 30)	0.18%
		form HUD-4 94 9.3 (06/24/93) ref Handbook 6510.2

A. PROGRAM INCOME RECEIVED

1. The amount of program income reported on line 5a. that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.	0	
2. The amount repaid on each float-funded activity (refer to the definition provided on page 2-17).	N/A	
3. All other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.		
Commercial Rehab	5,548	
Multi-unit housing rehab. revolving fund	13,981	
Small Business Development	2,050	
Emergency Rehab.	553	
Rental Rehab	5,803	
Single-unit housing rehab	16,191	
Total loan repayments	44,126	44,126
4. The amount of income received from the sale of property by parcel.	0	
5. Application Fees.	1,335	

B. PRIOR PERIOD ADJUSTMENTS: An explanation of all prior period adjustments reported on line 6.

0

C. LOANS AND OTHER RECEIVABLES:

1. Float-funded activities outstanding as of end of the reporting period:	N/A	
2. Total number of loans outstanding and principal balance owed as of end of reporting period:		
Commercial Rehab		
loans outstanding	2	
principal balance	28,791	
Multi-unit housing rehab.		
loans outstanding	6	
principal balance	1,154,891	
Small Business Development		
loans outstanding	2	
principal balance	94,061	
Emergency Rehab.		
loans outstanding	1	
principal balance	1,052	
Rental Rehab		
loans outstanding	5	
principal balance	95,486	
Single-unit housing rehab		
loans outstanding	11	
principal balance	330,258	
Total number loans outstanding	27	27
Total principal balance	1,704,539	1,704,539
3. Parcel acquired or improved with CDBG funds that are available for sale as of end of reporting period:	N/A	
4. Number and amount of loans in default and for which the balance was forgiven or written off during the reporting period:		
Total number of loans	N/A	N/A
Total amount adjusted / written off	N/A	N/A
5. Lump sum drawdown agreement:	N/A	

D. RECONCILIATION:		
Unexpended balance shown on GPR: (line 13 of HUD 4949.3)		303,243
Reconciling items:		
Add:		
LOC balance (s)	324,163	
Cash on hand:		
Grantee program account	(3,834)	
Prepays	N/A	
Subrecipient program accounts	N/A	
Revolving fund cash balances	N/A	
Sec. 108 cash balances	N/A	
Deduct:		
Grantee CDBG liabilities	(17,086)	
Subrecipient CDBG liabilities	N/A	
	<hr/>	
Total Reconciling balance		303,243
Unreconciled Difference		0
E. CALCULATION OF BALANCE OF UNPROGRAMMED FUNDS		
Amount of funds available during the reporting period (from line 7 of HUD-4949.3)	1,387,408	
Add: Income expected to be received but not yet realized	<hr/> 4,991	
SUBTOTAL		1,392,399
Less: Total budgeted amount on HUD-4949.2/2a		<hr/> (1,102,858)
UNPROGRAMMED BALANCE		289,541

## Financial Summary Worksheet – CREATE

<b>Financial Summary</b>		U.S. Department of Housing and Urban Development	
<b>Grantee Performance Report</b>		Office of Community Planning and Development	
<b>Community Development Block Grant Program</b>		OMB Approval No. 2506-0077 xp.3/3794)	
Public Reporting Burden for this collection of information is estimated to average 12 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies Project (2506-0077), Washington D.C. 20503. Do not send this completed form to either of these addressees.			
1. Name of Grantee City of Jacksonville	2. Grant Number <b>B-10-MC-37-0014 (CREATE Revolving Loan Fund)</b>	3. Reporting Period From : <b>7/1/10</b> To: <b>6/30/11</b>	
<b>Part I: Summary of CDBG Resources</b>			
1. Unexpended CDBG funds at end of previous reporting period (Balance from prior program years)			\$ <b>154,843</b>
2. Entitlement Grant from form HUD-7082			\$ <b>-0-</b>
3. Surplus Urban Renewal Funds			\$ <b>- 0 -</b>
4. Section 108 Guaranteed Loan Funds (Principal Amount)			\$ <b>- 0 -</b>
5. Program Income received by:		Grantee (Column A)	Subrecipient (Column B)
a. Revolving Funds		\$ <b>107,991</b>	\$ <b>- 0 -</b>
b. Other (Identify Below, If more space is needed use an attachment)			
<b>Interest Earnings</b>		\$ <b>285</b>	\$ <b>- 0 -</b>
<b>Loan Repayment/Sales of Property/Application Fees</b>		\$ <b>-0-</b>	\$ <b>- 0 -</b>
c. Total Program Income (Sum of columns a and b)			\$ <b>108,276</b>
6. Prior Period Adjustment (if column is a negative amount, enclose in brackets)			\$ <b>-0-</b>
7. Total CDBG Funds available for use during this reporting period (sum of lines 1 through 6)			\$ <b>263,119</b>
<b>Part II: Summary of CDBG Expenditures</b>			
8. Total expenditures reported on Activity Summary, forms HUD-4949.2 & 4949.2A			\$ <b>8,609</b>
9. Total expended for Planning & Administration, form HUD-4949.2		\$ <b>-0-</b>	
10. Amount subject to Low/Mod Benefit Calculation (line 8 minus line 9)		\$ <b>8,609</b>	
11. CDBG funds used for Section 108 principal & interest payments			\$ <b>- 0 -</b>
12. Total expenditures (line 8 plus line 11)			\$ <b>8,609</b>
13. Unexpended balance (line 7 minus line 12)			\$ <b>254,510</b>
<b>Part III: Low/Mod Benefit This Reporting Period</b>			

14.	Total Low/Mod credit for multi-unit housing expenditures from form HUD-4949.2A	\$	-0-
15.	Total from all other activities qualifying as low/mod expenditures from forms HUD-4949.2 and 4949.2A	\$	-0-
16.	Total (line 14 plus line 15)	\$	-0-
17.	Percent benefit to low/mod persons (line 16 divided by line 10 this reporting period)		100 %
<b>Part IV: Low/Mod Benefit for Multi-year Certification period includes prior years)</b>			
Program years (PY) covered in certification PY _____ PY _____ PY _____			
18.	Cumulative net expenditures subject to program benefit calculation	\$	-0-
19.	Cumulative expenditures benefiting low/mod persons	\$	-0-
20.	Percent benefit to low/mod persons (line 19 divided by line 18)		.00%
<b>Part V: For Public Service (PS) Activities Only: Public Service Cap Calculation</b>			
21.	Total PS expenditures form column h, form HUD-4949.2A	\$	-0-
22.	Total PS unliquidated obligations from column r, form HUD-4949.2A	\$	-0-
23.	Sum of line 21 and line 22	\$	-0-
24.	Total PS unliquidated obligations reported at the end of the previous reporting period	\$	-0-
25.	Net obligations for public services (line 23 minus line 24)	\$	-0-
26.	Amount of Program Income received in the <b>preceding</b> program year	\$	-0-
27.	Entitlement Grant Amount (from line 2)	\$	-0-
28.	Sum of line 26 and line 27	\$	-0-
29.	Percent funds obligated for Public Service Activities (line 25 divided by line 28)		0%
<b>Part VI: Planning and Program Administration Cap Calculation</b>			
30.	Amount subject to planning and administrative cap (grant amount from line 2 plus line 5c)	\$	108,276
31.	Amount expended for Planning & Administration (from line 9 above)	\$	-0-
32.	Percent funds expended (line 31 divided by line 30)		0 %
<i>form HUD-4 94 9.3 (06/24/93) ref Handbook 6510.2</i>			

FINANCIAL SUMMARY ATTACHMENT – CREATE FY10-11

A. PROGRAM INCOME RECEIVED

1. The amount of program income reported on line 5a. that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.	108,276
2. The amount repaid on each float-funded activity (refer to the definition provided on page 2-17).	-0-
3. All other loan repayments broken down by the categories of Housing rehabilitation, economic development, or other.	
<i>Single-unit housing rehab. revolving fund</i>	-0-
<i>Multi-unit housing rehab. revolving fund</i>	-0-
<i>Deferred Home Loan</i>	-0-
4. The amount of income received from the sale of property by parcel.	
309 South Shore Drive	107,991
5. Investment earnings from Revolving Funds.	285

B. *PRIOR PERIOD ADJUSTMENTS: An explanation of all prior period adjustments reported on line 6.* -0-

C. Loans and other receivables:

1. Float-funded activities outstanding as of end of the reporting period:	-0-
2. Total number of loans outstanding and principal balance owed as of end of reporting period:	-0-
3. Parcel acquired or improved with CDBG funds that are available for sale as of end of reporting period:	-0-
4. Number and amount of loans in default and for which the balance was forgiven or written off during the reporting period:	-0-
5. Lump sum drawdown agreement:	-0-

D. RECONCILIATION:

*Unexpended balance shown on GPR:* 254,510  
*(Line 13 of HUD 4949.3)*

*Reconciling items:*

<i>Add:</i>	
<i>LOC balance (s)</i>	-0-
 <i>Cash on hand:</i>	
<i>Grantee program account</i>	-0-
<i>Prepays</i>	-0-
<i>Subrecipient program accounts</i>	-0-
<i>Revolving fund cash balances</i>	\$254,510

<i>Sec. 108 cash balances</i>	-0-
<i>Deduct:</i>	
<i>Grantee CDBG liabilities</i>	-0-
<i>Subrecipient CDBG liabilities</i>	-0-
<i>Total Reconciling balance</i>	\$263,119
<i>Unreconciled Difference</i>	-0-
<b>E. CALCULATION OF BALANCE OF UNPROGRAMMED FUNDS</b>	
<i>Amount of funds available during the reporting period</i> <i>(From line 7 of HUD-4949.3)</i>	\$263,119
<i>Add: Income expected to be received but not yet realized</i>	-0-
<i>SUBTOTAL</i>	\$263,119
<i>Less: Total budgeted amount on HUD-4949.2/2a</i>	(\$8,609)
<i>UNPROGRAMMED BALANCE</i>	\$254,510

**Evidence of Public Notice**  
**Published: September 7, 12 & 19, 2010**



# **City of Jacksonville**

## **Public Comment Opportunity**

### **Availability for Public Comment** Of the City's **2010-2011 Consolidated** **Annual Performance Report**

The City of Jacksonville's Community Development Division has completed their Draft copy of the 2010-2011 Consolidated Annual Performance and Evaluation Report (CAPER). This document identifies the accomplishments of the City and the use of Community Development Block Grant funds expended from July 1, 2010 to June 30, 2011.

The CAPER is available for your review from September 5, 2011 to September 20, 2011. Any comments you wish to make will be addressed. The document is being made available at City Hall, 815 New Bridge Street or online at [www.ci.jacksonville.nc.us](http://www.ci.jacksonville.nc.us).

For more information or if you have any comments or questions, please contact the Community Development Division at 938-5286, or TDD 455-8852 between the hours of 8AM to 5PM, Monday through Friday.

#### **City of Jacksonville**

PO Box 128 • Jacksonville NC 28541-0128  
910 938-5200 City Hall

#### **On the Web:**

[www.ci.jacksonville.nc.us](http://www.ci.jacksonville.nc.us)  
City Hall: 815 New Bridge St

**No comments were received during the public comment period.**