

This guide is used to address *basic* aspects of fire code requirements.

If you would like a consultation to cover specific requirements for your facility, you may schedule an appointment by contacting the Fire Marshal's office at :
910-455-8080

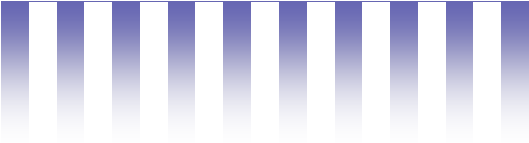
Please visit us online @
www.ci.jacksonville.nc.us

Jacksonville Fire Department
PO Box 128
Jacksonville, NC 28541-0128

Jacksonville Fire Department Fire Inspection Guidelines



Basic Code Requirements
For Local Facilities
Inspected By Jacksonville
Fire Department.



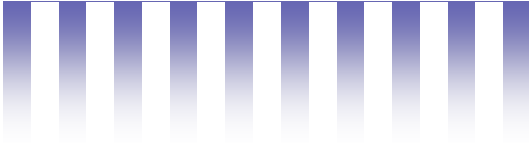
Have your fire extinguishers checked yearly by a third party company to insure the extinguisher is working properly. Businesses are required to check their extinguishers monthly.

Maintain at least 30 inches of clearance in front of all electrical panels and shut offs.

Keep all exits clear and operable. Do not block any exit by any means including barring of the doors.

Ensure all exit and emergency lights are working properly and are tested often for battery backup operation.

Replace filters in heating and air conditioning units.

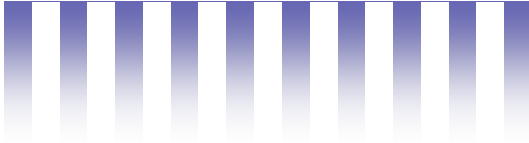


If a permit is required for your facility, be sure to maintain the permit by paying all fees associated and make sure that there are no violations.

Storage of combustible materials such as ,but not limited to, empty boxes or trash .

Flammable and combustible materials must be stored properly. this may include purchasing a fire rated cabinet or storing them in an outside storage building and marking it as such.

Never store items in rooms specifically marked as electrical, mechanical, or sprinkler control rooms. These areas are to be kept clear at all times.



Do not use drop cords for permanent use. If you must use a drop cord, unplug it and store it properly after each use.

If operating a commercial kitchen, insure that your filters in your ventilation system are free of grease accumulation.

If operating a fire suppression system in a commercial kitchen, have the system tested and inspected every six months by a third party company.

If operating a sprinkler or fire alarm system, these items must be tested yearly by a third party company. Documentation of test and repairs must be kept on site at all times.